



LUNESDALE SUB AQUA CLUB 0138

AGM MINUTES 2016

Meeting held at MSC at 19:40 on 27th February 2016

1. Chairman's welcome

Barrie welcomed those to the opening of Lunesdale Sub Aqua Clubs 2016 AGM and asked those present to take a few minutes to read the previous years minutes. He thanked the committee for their work over the past 12 months.

Members Present:

There were 14 fully paid up members of the club in attendance. (B Cowell, F Cowell, G Robson, J Henshaw, R Whittaker, M Whittaker, R Hewitt, S King, D Hemsley, I Hunter, D Willan, A Willan, W Adams & A Oldham).

2. Apologies

P Sowerby, D Clayton & J Sykes

3. Previous Minutes

The previous minutes were proposed by Jim Henshaw & seconded by Dot Hemsley.

4. Matters Arising from 2015 AGM;

There were no matters arising from the 2015 AGM.

5. Club Officers Report

Chairman's report

Thanked the committee for 2015 along with Jim, Stewart & Dot for all their efforts. Lots go on to make a club run. The socials have been quite busy with nights out in Lancaster, the Chairman's BBQ, Halloween Fancy Dress, the Xmas night, Xmas dive meal, Awards night and night out in Egypt.

The awards were presented to Derek Clayton for Trainee of the year; Stephen Grice for Diver of the Year; Dot Hemsley won the Chairman's Award for all her hard work on training.

On the diving side there should be no need to rush through the grades for advancement, people need to think about building experience within their current grade. Dive leader and above comes with a great deal of responsibility for that person and this needs to be done over period of time to allow enjoyment at the current grade and build experiences. So I would recommend members just to do some diving.

Going forward to 2016, it looks good with lots of trips already planned, Loch Fyne(s), Ireland, Lochaline, with all the usual weekend / midweek and socials. People need to keep their eye on the website as trips will be notified on it in advance of being opened up to book on. The RIB can really only hold 6 people so booking early avoids disappointment. Trips take a lot of organising and it means a commitment to those going on it, as there is costs involved if cancelling.

Vice Chair

Quiet year with most of my effort put into organising the socials & entertainment at the awards. I'll be standing down which is sad but it's been happy and rewarding. I'll still be supporting the club on dives & social events though.

Diving Officer

2015 was another great year for diving we had one hundred and six organised dives with no incidents, and out of all the dive log sheets only two was not been filled in correctly. There has been no reports of any incidents this year please keep up the good diving practices and follow BSAC and the club rules and please make sure the risk assessment is completed before each dive. Discussion took place regarding reporting mishaps to the Dive Manager and agreed to look more into this to learn and pass on to the wider club.

I would like to remind you about the procedures from the BSAC website on depth progression this should put in the members handbook this will be on the website for all to read.

With Reference to the rest of my report could the committee refer to the 2015 Club review, this has covered training, the Lottery Grant application, and the number of Students passing out this year.

I would like to say well done to all the students that passed course's this year and I would like to thank all for the support while in this position as diving officer I have enjoyed every minute.

Secretary

2015 was a great year and was a great team effort by Lunesdale. The club has gone from strength to strength and we seem to be increasing in momentum. The trips have been great, the diving good and the socials fantastic.

I've not been notified of any changes from the members as required in the By-Laws and therefore there are none being made only a piece on depth progression in the members handbook.

Treasurer & Membership Secretary report

The accounts are detailed in Appendix 1. The balance as at the end of 2015 was £2772.27 with membership income still to be added so financially in a healthy position. Rob H will cover the outgoings for the RIB later. We purchased some hats for those who had not received a free issue and these will be passed out ASAP. There are still monies for training held by BSAC and we have been able to assist with training from the Sports Council grant. This has now been closed down with final approval received from the Sports Council. MSC have not advised us of any increase in the subs for Social Membership by Lunesdale members so this is £10 currently.

Recommend the club fees remain at £50 (Inc. MSC fees) for full diving members, £35 for Junior members and £30 for social members. We currently have 40 diving members 14 are new recruits in 2015 and 1 social.

Have managed to get the banking online as the Morecambe Branch has closed.

Boat Officer

A lot of work has been carried out in 2015 looking after the clubs equipment. The trailer axle was replaced which was expected to be needed sooner rather than later but not that quickly and the GPS / Sounder was replaced by a more modern item, the total cost of these were £1119.77. Normal running costs were £651.35. With £971-65 raised from socials etc. the RIB cost the club £320.30 for 2015. So we have a great asset being looked after. We have also been carrying out servicing of club equipment purchased from the grant and have a new cage located inside the former hovercraft building in the Sailing Club yard to secure it.

Training Officer

Included in review for 2015 located on website.

Communications

The new club website is working well being used for logging of dives and the facility for group emails makes communicating to members so much easier. BSAC have taken great interest in us over 2015 with a 2-page spread in 'Scuba' magazine, so we must be doing something right as they see us as a success story. Encourage names to be added to events on the forum for trips as this makes it easier to manage who's going. Will require some assistance on the running of the website if anyone interested, Dot kindly volunteered along with Rob H.

General Committee

No report.

6. Vote Tellers

Dot Hemsley & Adrian Willan were appointed as vote tellers

7. Membership rates for 2016/17

Proposal to retain the club fees at £50 (including £10 towards Yacht Club membership it may need to be increased following MSC AGM.) for Diving Members £35 for Junior Diving Members & £30 for Social Members. **Carried unanimously**

8. Proposed rule changes

At the last committee meeting the Byelaws and Members Handbook were reviewed and there are only clarifications of roles within the existing Byelaws. The role of Equipment Officer has been returned combining it with the Boat Officer as was in previous years following the purchase of equipment from grant award. Updates to the Members Handbook were presented with amendments agreed to discuss at first committee meeting.

9. Welfare of Vulnerable People

Proposed continuation of rule 4 (iv) regarding criminal record checks and to maintain the current categories of members that are required to have CRB checks. **Carried unanimously**

10. Continued Social Membership of Morecambe Sailing Club

To continue the social membership of MSC, for a period of 12 months. **Carried unanimously**

11. Appointment of Dive Committee for 2016/17

At this point the committee stood done and voting took place for the election of the dive committee for 2016/17. As not all positions were filled we may look to the members in assisting the committee as required.

Chair	Barrie Cowell	Proposed by the committee continuing in role.	Elected unopposed
Vice Chair	Sam King	Proposed by D Hemsley Seconded F Cowell	elected unopposed
Dive Officer	Rob Whittaker	Proposed by the committee continuing in role.	Elected unopposed
Secretary	Graeme Robson	Proposed by the committee continuing in role.	Elected unopposed
Treasurer & Membership	Marie Whittaker	Proposed by the committee continuing in role.	Elected unopposed
Training	Not filled		
Boat / Eqpt Officer	Rob Hewitt	Proposed by the committee continuing in role.	Elected unopposed
Comms	Not filled		
Assistant Eqpt Officer	Not filled		
Gen Member	Not filled		
Gen Member	Not filled		

12. Cheque Signatories

It was agreed to continue on with authorised signatories being any 2 from the Chairman, Treasurer or Secretary.

13. Election of auditors to examine the accounts for 2015

Derek Clayton & Jo Hewitt were selected to be auditors (1 member & 1 non-member)

14. Club Charter

The club charter for 2015 was reviewed at the meeting. The charter was a working document giving the committee a direction and focus for the benefit of the members with clear expectations and agreed actions. This was reviewed at the 2016 AGM we were measured on how the club performed. It was very satisfying to see that almost the entire aims were met and it was agreed to carry on with this for 2016 when once agreed it would be sent to members.

Discussion took place as to how to attract more members to the AGM with suggestions being; advertise it earlier and possible look at making it an event with the photography award being resurrected and it was agreed to look at this in 2016.

There was no other business and the meeting ended at 21:30

Appendix 1
Treasurer Accounts

Month	TOTAL INCOME	Membership	Boat	Training	Equipment	Social	Other	TOTAL EXPEND ITURE	Boat regular	Boat repair/renewal	Equipment	Training	Grant	Social	Other	BALANCE
																7541.02
Jan-15	898	9		99	100	690		4712.29		36.92		186	4436	50	3.37	3726.73
Feb-15	270		176	50		44		1106.46				78	216.46	684	128	2890.27
Mar-15	1459	1020.5		356.5	78.5		3.5	651.1	260.93		140.76	191			58.41	3698.17
Apr-15	602.5	65.5		430.5	80		26.5	682.78		545		112.8			24.98	3617.89
May-15	442.5	127	85.5	228.5	1.5			872.15	117.5	84.95	65	184.7		340	80	3188.24
Jun-15	159	109		50				574.77		574.77						2772.47
Jul-15	644	329	215		100			422.8		32.8				390		2993.67
Aug-15	469	9	70			390		314.81		51.35	31		150		82.46	3147.86
Sep-15	302.5	209	60	60			-26.5	475.37			44.37	342	89			2974.99
Oct-15	344	59	265		20			86					86			3232.99
Nov-15	129.15	9	100.15		20			250						250		3112.14
Dec-15	38	18			20			427.87		66.9	199.99	19			141.98	2722.27
TOTALS 2015	5757.65	1964	971.7	1275	420	1124	3.5	10576.4	378.43	1392.69	481.12	1114	4977	1714	519.2	2722.27
TOTALS 2014	12975.99	1434.5	562.4	1092	60	705.1	9122 (grant)	6571.45	380.53	600.92	0	580.1	4079	930.2	0.95	7541.02